

Government Of Bihar
Department of Science & Technology
**Bhagalpur College of Engineering,
Bhagalpur**

Tel No. 0621-2451063

Website: www.bcebhagalpur.ac.in

Email:principal@bcebhagalpur.ac.in

Tender Document

For

Supply of Books/ Journals

Principal)

Bhagalpur College of Engineering,

Bhagalpur

IMPORTANT INFORMATION

1. Non-Refundable Tender Cost:

Rs.1000/-Only through demand draft from a Nationalized Bank, drawn in favour of Principal, Bhagalpur College of Engineering Bhagalpur" Payable at Bhagalpur"

2. EMD:

Rs.10000/-(Ten thousand) in the form of demand Draft from a nationalized bank in favour of Principal, Bhagalpur College of Engineering, *Bhagalpur*," Payable at Bhagalpur."

*3. Last Date of Submission of Tender Documents:

On or before 18.12.2018 upto 05:00PM in the office of Principal, Bhagalpur College of Engineering, Bhagalpur.

*4. Opening of Tender Bids:

20.12.2018 at 11:00 AM

5. Address for Correspondence and Clarification:

Principal,
Bhagalpur College of Engineering Bhagalpur
PO- Sabour, Dist- Bhagalpur (Bihar)
813210
Mail.–principal@bcebhagalpur.ac.in

Part-I-Technical Bid

- A. PLEASE NOTE THE FOLLOWING TERMS AND CONDITIONS FOR INSTRUMENTS, MACHINES, GLASSWARE, FURNITURE and BOOKS/Journals etc.
1. The tender is liable to be rejected without any clarification, if not submitted as per the terms and conditions. The tenders must submit DD of Rs.10,000.00 (Ten Thousand only) in favour of Principal Bhagalpur College of Engineering, Bhagalpur, Payable at Bhagalpur in a Technical Bid otherwise their tender will be rejected, assuming tender is not serious and does not intend to Participate in tender process.
 2. The tender will be opened on scheduled date and time as mentioned above and the desirous tender or their authorized representatives may be present during opening of The tender, absence of desirous tender or their authorized representative will not be a cause for rejection or non-validation of tender process.
 3. Tender received after due date and time will not be entertained under any circumstances.
 4. Original Equipment Manufacturer /Authorized Dealer should only participate. Name of the manufacturer/Make/Brand should be mentioned in each item or equipment.
 5. Experience of supplying similar instruments since OS years at renowned polytechnics, Engg. Colleges, IITs, NITs, Universities of repute, Govt. deptts./PSUs, abroad will be preferred.
 6. The tender must furnish complete detailed specification preferably supported by Printed literature of the equipment.
 7. The rate should be F.O.R to destination inclusive of all taxes, installation, commissioning and successful demonstration of the equipment supplied(wherever applicable)
 8. The supplier will have to install and commission the equipment/software and impart necessary training. If any up to satisfaction of Head Of the institution and then only agreed payment will be released. The supplier are advised to dispatch all materials to the respective Institutes on their own convenience strictly within stipulated time period prescribed in the tender documents/agreed time as per order placed.
 9. There should be no alternation/correction in the quotation and prices
 10. Payment will be released only after delivery, verification of quality, specification and successful installation, demonstration and training on equipment and software at Institute.

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- 11 .If any kind of defect in equipment /machine or deviation from the specification are detected and reported, the supplier should replace or rectify the defect immediately.
12. The Bhagalpur College of Engineering, Bhagalpur reserves the right to select entire or the part items of the particular package on recommendation of the purchase committee.
13. Tender should be valid for One year from the date of opening of the tender. The price will be same without variations of any kind.
14. The Bhagalpur College of Engineering, Bhagalpur reserves the right to accept the lowest or any tender and also of rejecting all or any tender without assigning any reason for the same.
15. Request for the supply of any other substituted items other than mentioned in the tender, will not be entertained.
- 16 The entire dispute with regard to the contract of purchase of equipment etc. will be subject to Legal jurisdiction of Bhagalpur only.
- 17 In the event of the Order the manufacturer of the equipment will be required to furnish a certificate to the effect that they are manufacture of such and such make and whereas Dealers will have to furnish a certificate issued by the manufacture certifying that *MIS* such & such is the dealer under brand name equipment, without this certificate tender will not be accepted.
18. The company should have the following conditions:
- I. Audit balance sheet for at least two financial year.11 and there should be sufficient annual turnover.
 - III Income tax return in name of organization/firm for last two FinancialYear Assessment
 - IV. Company PAN No.
 - V. Copy of GST Registration Certificate & Latest Paid Challan.
 - VI. Copy of authorization letter from original manufacturer.
 - VII. Technical Literatures and specifications of all the products being quoted.
 - VIII. An affidavit regarding that his firm is not blacklisted by state Government/Central Government. (Original Copy Should be attached)
19. The tender should bear all the transportation & insurance risk till delivery point

Purchase / Rate
Contract

TENDER FORM

1	Name of Bidder	
2	Name & Designation of Authorized Signatory	
3	Registered Office Address	
4	Year of Establishment	
5	Type of Firm	Public Limited, Private Limited, Partnership, Proprietary
	Put Tick(✓)Mark	
6	Telephone No(S) Mobile	
7	website	
8	Fax No.	
9	Email Address	

4. The. Tender fee amounting to Rs.1000/- (Rupees five hundred only) has been deposited vide cash Receipt No/DDNo _____ Dated _____

5. We agree to abide by all the conditions mentioned in this Tender Document issued by the Tendering authority and also the further condition of the said Tender Notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned there in)

6. Reproduced/ re-word-processed formats or tender own format for the price quotations will disqualify the tender.

7. Details of Earnest money deposited in respect of various schedule

Sl. Instrument of Earnest money deposited Cheque / DD Dated
No (EMO) Number
1. Cash / FD/ DD / Banker's

8, Tax Clearance Certificate:

	GST	ENTRY TAX	ANY OTHER
Whether tax clearance certificate enclosed(Yes/No)			

1. Schedule-wise items for which the bidder has submitted tender Dated
Name/Scale of the bidder
List of Furniture's/Machine/etc

20. The tender should submit Manufacture *issued* Dealership certificate if he *is* dealer and in case Manufacturer himself is bidding he should enclose proof of *being* manufacturer.
21. An ISO9001-2008 certified Company will be preferred.
22. The tender *will* have to quote tender in serial order as in the tender
Document without modifying/tempering the specification mentioned therein, however for sake of clarity **if** he wishes to mention further add-on specification, he can mention in separate column.
23. The Bhagalpur College of Engineering, Bhagalpur will have right *to* add / alter any terms and conditions as per existing financial/treasury rules and provisions applicable in the Bihar state if it has not been included/ addressed in the terms and conditions
24. If materials having ISI/ ISQ/ Engg. Marks are available in market then only those materials will be accepted..
25. Tenderer must quote BOQ No./ Money Receipt No. on top of the Envelop.
26. For Furniture, general office / hostel use items, generator, computers; Water purifier, Xerox Machine, transportation the terms & conditions are flexible and depend on purchase committee decision.

B. Terms and Condition for Submitting Tender for Books and Journals

1. Only publisher or Distributor Dealer or Registered Supplier can quote.
2. If authorised distributor or dealer is quoting then publisher authorization" certificate *is* required.
3. No. advance payment will be made , payment will be made only after proper Verification of the required item.
4. Delivery of all items will be accepted at destination.
5. Firm must attach copy of pan No., GOC membership copy , registration Certificate, Income Tax clearance certificate, GST certificate.
6. Firm must have the experience of supplying books to technical institutes for past Three years.

Part-II Financial Bid: It must contain the following:

Rates per unit must be inclusive of Freight, Taxes and duties and Transportation charges etc.

The bidder is required to fill *all* the parts of the documents in the separate sealed Envelopes, which should be super subscribed as "Technical *Bid-For supply* of laboratory· furniture, instruments machines, glassware etc. "and "Financial Bid–for supply of laboratory furniture, Instruments, machines, glassware etc. "The two envelopes should be kept in an another separate sealed envelope superscript as "tender for supply of laboratory furniture, instruments machines, glassware, books/Journals etc. on the top and should be addressed to

Principal
Bhagalpur College of Engineering,
Bhagalpur

All *the* envelopes should must show the name of the supplier, address and contact nos.
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