

Department of Science & Technology

Government Engineering College, Banka

Tender Document

For

Supply of Laboratory instruments, machines, furniture etc.

Handwritten signature in blue ink

Mentor

Government Engineering College,
Banka

Handwritten signature and date: 12/02/2018

INPORTMENT INFORMATION

1. Non-Refundable Tender Cost:

Rs. 1000/ Only through demand draft from a Nationalized Bank, drawn in favour of "Government Engineering College, Banka" Payable at "Bhagalpur"

2. EMD:

Rs.10000/- (Ten thousand) in the form of demand Draft from a nationalized bank in favour of Principal, "Government Engineering College, Banka" Payable at "Banka"

3. Last Date of Submission of Tender Documents:

On or before **05-03-2018** in the office of the Principal, **Government Engineering College, Banka, Bank**

4. Opening of Tender Bids: **05-03-2018 at 3:00 PM**

5. Address for Correspondence and Clarification:

Principal
B.C.E.Bhagalpur
Cum
Mentor
Government Engineering College, Banka

Mail. – principal@bcebhagalpur.ac.in

Part. I- Technical Bid

- A. PLEASE NOTE THE FOLLOWING TERMS AND CONDITIONS FOR INSTRUMENTS, MACHINES, GLASSWARE , FURNITURE, GEN-SET etc.
1. The tenders must submit DD of Rs. 10,000/00 (Ten Thousand only) in favour of "Principal, Government Engineering College, Banka" Payable at Bhagalpur in a Technical Bid otherwise their tender will be rejected, assuming tender is not serious and does not intend to Participate in tender process.
 2. The tender will be opened on scheduled date and time as mentioned above and the desirous tender of their authorized representative may be present during opening of the tender, absence of desirous tender or their authorized representatives will not be a cause for rejection or non validation of tender process.
 3. Tender received after due date and time will not be entertained under any circumstances.
 4. Original Equipment Manufacturer/ Authorized Dealer should only participate; Name of the manufacturer/Mark/Brand should be mentioned in each item or equipment.
 5. Experience of supplying similar instruments since 02 years at renowned polytechnics, Engg. College, IITs, NITs, Universities of repute, Govt. depts./ PSUS, abroad will be preferred
 6. The tender must furnish complete detailed specifications preferably supported by printed Literature of the equipment.
 7. The rate should be F.O.R to destination inclusive of all taxes, installation, commissioning and successful demonstration of the equipments supplied (wherever applicable)
 8. The supplier will have to install and commission the equipment/ software and impart necessary training. If any, up to satisfaction of Head of the Intuition and then only agreed payment will be released. The supplier are advised to dispatch all materials to the respective institutes on their own convenience strictly within stipulated time period described in the tender documents/ agreed time as per order placed.
 9. There should be no alternation / correction in the quotation and prices
 10. Payment will be released only after delivery, verification of quality, specification and successful installation, demonstration and training on equipments and software at institute.
 11. If any kind of defect in equipment/ machine or deviation from the specification are detected and reported, the supplier should replaced or rectify the defect immediately.
 12. The **Government Engineering College, Banka** reserves the rights to select entire or the part items of the particular package on recommendation of the purchase committee.
 13. Tender should be valid for One year from the date of opening of the tender. The price will be same without variation of any kind.
 14. The **Government Engineering College, Banka** reserves the rights to accept the lowest or any tender and also of rejecting all or any tender without assigning any reason for the same.
 15. Request for the supply of any other substituted items other than mentioned in the tender, will not be entertained.
 16. The entire dispute with regard to the contract of purchase of equipment etc. will be subject to Legal jurisdiction of Banka only.
 17. In the event of the Order the manufacture of the equipment will be required to furnish a certificate to the effect that they are manufacture of such and such make and whereas Dealers will have to furnish a certificate issued by the manufacture certifying that M/S such & such in the dealer under brand name equipment, without this certificate tender will not be accepted.
 18. The company should have the following conditions:
 1. Audit balance sheet for at least last two financial years. and there should be sufficient annual turnover.
 - II. Income tax return in name of organization/firm for last two Financial Assessment yours.

- III. Company PAN No.
- IV. Copy of GST Registration Certificate & Latest Paid Challan.
- V. Copy of authorization letter from original manufacturers.
- VI. Technical Literatures and specifications of all the products being quoted.
- VII. An affidavit regarding that his firm is not blacklisted by state Government/Central Government. (Original Copy Should be attached)
- 19. The tender should bear all the transportation & insurance risk till delivery point.
- 20. The tender should submit Manufacture issued Dealership certificate if he is dealer and in case Manufacturer himself is bidding he should enclose proof of being manufacturer.
- 21. An ISO 9001-2008 certified Company will be preferred.
- 22. The tender will have to quote tender in serial order as in the tender Document without modifying/ tempering the specification mentioned therein, however for sake of clarity if he wishes to mention further add-on specification, he can mention in separate column.
- 23. The **Government Engineering College, Banka** will have right to add/ alter any terms and conditions as per existing financial/ treasury rules and provisions applicable in the Bihar state if it has not been include/ addressed in the terms and conditions
- 24. If materials having ISI/ISQ/Engg. Marks are available in market then only those materials will be accepted.
- 25. Tender must quote BOQ no./ Money Receipt No. top of the Envelope.
- 26. For Furniture, General office/ hostel use items, generator, computers, water purifier, Xerox Machine, transportation the terms & conditions are flexible and depend on purchase committee decision.

B. Terms and Condition for submitting Tender for Books and Journals

- 1. Only Publisher or Distributor Dealer or Registered Supplier can quote.
- 2. If authorised distributor or dealer is quoting then Publisher authorization Certificate is required.
- 3. No. advance payment will be made, payment will be made only after proper Verification of the required items.
- 4. Delivery of all items will be accepted at destination.
- 5. Firm must attach copy of pan No. GOC membership copy, registration Certificate, Income Tax clearance certificate, Sales Tax/VAT/GST certificate.
- 6. Firm must have the experience of supplying books to technical institutes for past three years.
- 7. Maximum library discount should be offered but should not be less than approved by GOC.
- 8. Current conversion rates as per approved rate GOC must be applied
- 9. Price list/ Catalogue/Price proof should be enclosed for the verification of price.
- 10. Packing Forwarding, Freight, free of cost up to library
- 11. Payment after delivery of goods.
- 12. Terms of Payment: 15days from the date of supply/ verification of books.
- 13. Books should be of latest edition only.
- 14. Any loss or damage caused to the books/documents during transit has to be replaced with in a reasonable time.
- 15. It is not necessary that all the books mentioned in list will be purchase, some books may be included if required by the institute.
- 16. Postal or courier delay will not be considered.
- 17. All. Disputes regarding this apply will be subject to site Jurisdiction.
- 18. The Undersigned reserve the right to reject any or all the tenders without assigning any reason.

Part- II Financial Bid: It must contain the following:

Rates per unit must be inclusive of Freight, Taxes and duties, and Transportation charge etc.

The bidder is required to fill all the two parts of the documents in the separate sealed Envelopes, which should be super, subscribe as "TECHNICAL BID" - For supply of laboratory furniture, instruments machines, glassware etc. and "FINANCIAL BID" – for supply of laboratory furniture, instruments, machines, glassware etc. The two envelop should be kept in an another separate sealed envelope superscript as "Tender for supply of laboratory furniture, instruments, machines, glassware furniture, laboratory furniture, Gen-setetc." on the top and should be address to



Mentor

Government Engineering College,
Banka



All the envelopes should must show the name of the supplier, address and contact numbers clearly.

Purchase/ Rate Contract

TENDER FORM

1	Name of Bidder				
2	Name & Designation of Authorized Signatory				
3	Registered Office Address				
4	Year of Establishment				
5	Type of Firm	Public Limited	Private Limited	Partnership	Proprietary
	Put Tick () Mark				
6	Telephone No (s) Mobile				
7	Website				
8	Fax No.				
9	Email Address				

4. The Tender fee amounting to Rs. 1000/- (Rupees five hundred only) has been deposited vide DD No..... Dated.....

5. we agree to abide by all the conditions mentioned in this Tender Document issued by the Tending authority and also the further condition of the said Tender Notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein)

6. Reproduced/re-word- processed formats or tender own for the price quotations will disqualify the tender.

7. Details of Earnest money deposited in respect of various schedule

Sl.	Instrument of Earnest money deposited	Cheque/DD Number	Dated
1.	Cash/FD/DD/Banker's		

8. Tax clearance certificate:

	CGST	SGST	ENTRY TAX	ANY OTHER
Whether tax clearance certificate enclosed (Yes/No)				

- Schedule- wise items for which the bidder has submitted tender
Dated
Name/Scale of the bidder
List of Furniture's/Machine etc