

बिहार सरकार

Government of Bihar

Department of Science and Technology

Bhagalpur College of Engineering

Bhagalpur – 813210

Website : www.bcebhagalpur.ac.in

Email : principal@bcebhagalpur.ac.in

TENDER FORM

Sealed tenders in duplicate are invited by the Principal, Bhagalpur College of Engineering, Bhagalpur for Books and Journals of different departments of the institute.

The tenderer must meet the following minimum requirements in order to qualify:

1. Supplier/ Distributor must produce records for having supplied Books and journals related items at more than 5 numbers of technical Institutions in India.
2. The details prescribed in the tender form must be fulfilled by the tenderer.
3. The detailed tender documents will be available from **10.02.2018** 4:00 pm on all working days from General Store of B. C. E. Bhagalpur or can be downloaded from the website <http://bcebhagalpur.ac.in> of the Institute.
4. Sealed Tenders as per procedure will be received upto 04:00 pm on or before **10.02.2018** which will be opened on **10.02.2018** at 05:00 PM onward. The tenderers/representatives may be present during the opening of the tenders if they so desire. Principal, B. C. E., Bhagalpur reserves the right to reject any/all tenders without assigning any reason thereof.

11/7/18

Note :

1. Tender should strictly be submitted in two envelopes: one having Technical Bid and the other having Financial Bid must be superscribed on the envelope accordingly. Both of these envelopes must be kept in a single sealed envelop superscribing the name of the work "B.C.E. Bhagalpur". If the two envelopes containing Technical and Financial bids are not marked as directed, the tenders shall be rejected outrightly. This is necessary in the light of terms and conditions and the tenderers are advised to go through it thoroughly.
2. Each page of the documents submitted by Tenderer must be signed and stamped.
3. Tenderer may use separate sheets wherever required.
4. Financial Bid shall contain only part B (Financial Bid) of the tender document.
5. Technical Bid should contain all documents as mentioned in tender document along with E.M.D. amount. Without E.M.D., Tender will be rejected.
6. Incomplete tenders will be rejected.
7. Conditional Tenders in any form will be rejected.
8. Principal, B. C. E. Bhagalpur reserves the right to reject any/all tenders without assigning any reason thereof.

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PART A

Technical Bid/Document

1) PARTICULAR OF SUPPLIER

Name of Tenderer Mr/MS.

Name of Firm of Tenderer

Telephone Nos (office)

(Residence)

Mobile No.

Fax No.

E-mail

Office Address

.....

Residential Address

.....

Is the firm Limited? Yes/No.

2) PARTICULARS OF THE MANUFACTURER

Name of Equipment/Machine/Furniture/Books

Manufacturer

Telephone No. with Fax

Mobile no. and E-mail

Office Address

.....

Contact person

With phone no./mobile no.

E-mail/website

EARNEST MONEY DETAILS

An earnest money of Rs. 5,000/- (Five thousand only) in the form of Bank Draft must be submitted with tender form.

The EMD in the form of Bank Draft must be sent in the name of Principal, Bhagalpur College of Engineering, Bhagalpur.

Bank Draft No. & Date

Bank's name

Address

Amount

Details of similar type of items supplied (Books and Journals) by the supplier/manufacturer to different organization/ Institutes.

- 1.
- 2.
- 3.
- 4.

The experience/completion certificate should be submitted along with tender.



Terms and condition :

1. The supplier required to quote consolidated cost insurance and freight price ex B. C. E., Bhagalpur campus in Indian Rupees. The price should include all expenses involved in manufacturing, packing, forwarding, transportation, and commissioning of the system.
2. All liabilities and responsibilities for safe delivery of Books and Journals at B. C. E., Bhagalpur will be that of the supplier.
3. Intermediations are not accepted.
4. Suppliers should give detailed of all the Books and Journals to be supplied by them.
5. The supplier will ensure that the Books and Journals supplied by them fully conform to the specifications submitted.
6. Tenders should strictly be submitted in two envelopes one having Technical Bid and the other having Financial Bid, superscribed on the envelopes accordingly. Both of these envelopes must be kept in a single sealed third envelope superscribing the name of work for various departments. If the two envelopes containing Technical and Financial bids are not marked as directed, the tenders shall be rejected outrightly. This is necessary in the light of terms and conditions and the tenderers are advised to go through it thoroughly. The envelope containing technical bid shall be opened by the Technical committee on **10.02.2018** at 04:00 pm onward in the presence of Tenderers present, if any. After detailed technical evaluation of Technical bids, the Technical committee shall prepare a comparative statement of technically qualified items of tenderers as per terms and conditions laid down in the tender form and will recommend to the purchase committee for opening of financial bid of technically qualified tenderers. The purchase committee shall immediately open the envelope containing financial bids of technically qualified tenderers before the tenderers, present if any.
7. Principal, B. C. E. Bhagalpur has authority to reject any tender without giving reason whatsoever.
8. The successful tenderer must give the letter of acceptance of order within a week from the date of placement of order by the purchaser.
9. The EMD amount of unsuccessful tenderers will be returned within 60 days from the date of opening of tender. If the successful tenderer fails to execute the order as per agreement, the EMD amount will be forfeited otherwise it will be released within 15 days. No interest will be payable on the EMD amount deposited by the tenderer.
10. In case of any dispute, the legal jurisdiction will be Bhagalpur.