

**BHAGALPUR COLLEGE OF ENGINEERING SABOUR,
NH-80, BHAGALPUR-813210**



Hiring of Project Staff

Application is invited from eligible candidates for the hiring in TEQIP III Cell for the following posts at BCE Bhagalpur

S. No.	Post	Qualification	No. of Post	consolidated fee/pay per month.
1.	Program Manager/ Consultant Age Criteria:- Upper age limit of 65 yrs of three years of contract whichever.	Master Degree in IT/CS. Minimum 05 year experience Excellent working Knowledge in software system, Experience in DBMS and Analysis first-hand experience in SRS (software requirement specification) and FRS (functional requirement specification) Document creation along with web form screen design so that development team can understand and deliver on the user requirements fast, E-commerce certification. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	1	40,000.00
2.	Accountant Assistant Age Criteria:- Upper age limit of 65 yrs. of three years of contract whichever.	B.Com/M.Com/ CA-Inter, minimum 03 years of working accountancy experience in any govt. organization/PSU/Educational Institute knowledge of Accounting procedure & Basic computer knowledge. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	1	35,000.00
3.	Office Assistant	Graduate in any discipline from Govt. recognized Institute. Minimum		30,000.00

	Age Criteria:- should not exceed 50 yrs. as on last date of Advertisement	03 years experience in any Govt. organization/PSU/ Educational Institute knowledge of office procedure. A good knowledge of computer application and secretarial practices. Knowledge of English, Hindi typing. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	1	
4.	Multi Tasking Staff Age Criteria:- should not exceed 50 yrs. as on last date of Advertisement	Intermediate from any Govt. recognized institute or equivalent. Minimum 02 year working experience. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	1	15,000.00
5.	Messenger cum Dispatcher Age Criteria:- should not exceed 50 yrs. as on last date of Advertisement	Intermediate from any Govt. recognized institute or equivalent. Minimum 01 year working experience. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	1	12,000.00

GENERAL TERMS & CONDITIONS

1. Only hard copy applications will be accepted.
2. If candidate wishes to apply for more than one post, separate application should be submitted.
3. The candidates are advised to have a valid e-mail ID and Mobile no. on which all the communication shall be forwarded to them.
4. Only Indian Nationals are eligible to apply for the above positions.
5. The candidates have to submit the scanned copies of their educational / experience/ eligibility criteria along with the scanned Application (**email-id: principal@bcebhagalpur.ac.in**) in order to support their claims for the post he/she has applied for. In email subject, please mentioned post name.
6. Documents in support of (i) Qualifications (ii) Experience & (iii) Age, etc have to be produced in “originals” as and when called for group discussion and / or interview
7. The relaxation in the experience criteria and fixation/re-fixation of consolidated fee/pay for the post/(s) shall be regulations and any other instructions issued in this

- regard from time to time subject to approval of BoG, Bhagalpur College of Engineering, Bhagalpur
8. The place of Interview will be at Bhagalpur College of Engineering, Bhagalpur
 09. Engagement of staffs will be on full working day basis and their place of work shall be at **BCE, Bhagalpur**.
 10. The prescribed eligibility qualification and experience should have been acquired as on **dated of advertisement**. Qualifications should be from approved recognized institutions.
 11. The selection process will be based on academic qualifications and experience and will also include group discussion/written aptitude test (WAT)/marks basis and/or interview as may be decided depending on the total number of eligible applicants.
 12. In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process and action as may be deemed, as per the criminal laws of the country, may be taken anytime.
 13. Candidates are informed that mere submission of applications OR fulfilling of the eligibility criteria does not entitle them to be called for interview / selection. Call letters and other information pertaining to this recruitment will be sent to shortlisted candidates by email and letter. Applicants should ensure that the “e-mail id” given in the online application is maintained active.
 14. The Advertisement Number and Online Application Number may be noted for future reference.
 15. The college authority reserves the right to upgrade the eligibility criteria, in case a large number of applications are received and also increase or decrease the number of posts, as per its discretion without assigning any reason thereof.
 16. The above ranges of the consolidated fee/pay per month mentioned on the table are on consolidated basis and are inclusive of all allowances, etc.
 17. **It is to be clearly noted that all the above appointments are is purely on contractual basis. The engagement does not confer any claim on the candidate to see any other temporary/permanent employment with BCE, Bhagalpur.**
 18. **The engagement shall be for project period subject to review of performance on annual basis which is also mentioned in the post advertisement column.**
 19. No TA/DA will be given for interview or any process for the appointment.
 20. Principal, BCE, Bhagalpur reserves the right to discontinue the contractual engagement with one month’s prior notice.
 21. The last date of receipt of application is **10.01.2018 at 04:00 PM**

Note:- The College Administration reserves the right to cancel /modify / withdraw / postpone this recruitment notice.